

Step by Step Instructions for entering your data for the Neonatal Abstinence Syndrome Quality Audit

Follow these instructions to enter data on the Vermont Oxford Network website. **PLEASE NOTE the VON Day web portal closes at midnight ET on the last day of the audit. VON Day email and phone support ends at 5:00 pm ET on the last day of the audit. Please do NOT wait until the last minute on Friday to enter your data! You will not be able to enter any data until the first day of the audit.**

For your specific VON Day dates please go to the Universal Training VON Day page on the Learning Management System (LMS).

This is the link you will use to get to the actual audit:
<https://vondays.vtoxford.org/VonDaysAudits.aspx?id=3>

Once you click on this link, you will be brought to the login page (see below)

VON Vermont Oxford NETWORK

Having Trouble Resetting Your Members Area Password? Passwords expire every 90 days and will require reset. Please [click here](#) for information on how to get help if you are unable to reset your password.

Member Login

Email:

Password:

[Forgot your password?](#)

[Need a login and password?](#)

Please note, security has been enhanced on our site. User passwords will expire every 90 days. You will be prompted to change your password starting a week prior to its expiration date.

Access to Vermont Oxford Web Sites is managed by the VON Services Administrator(s) at your center to ensure that only authorized staff at your center can view the confidential data available. If you do not have access, please click the "Need a login and password?" link on the left to send a request to your VON Services Administrator.

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After you log in you will see the following page. Click on the Audit link. It will bring you to the unit questionnaire.

The screenshot shows the VON Vermont Oxford Network dashboard. At the top right, it says "Welcome, Karla Ferrelli". Below the logo is a navigation bar with links: MEMBERS HOME, DATA MANAGEMENT, REPORTING, QI & EDUCATION, TOOLS, and LOG OUT. A dropdown menu shows "Center: 999". The main content area displays "Center: 999" and "VON Day Quality Audit: Neonatal Abstinence Syndrome". There are three buttons: "Materials" (with link "VON Day Manual, Instructions, Data Forms, and FAQs"), "Audit" (circled in red, with link "Neonatal Abstinence Syndrome Quality Audit:"), and "Reports" (with link "Reports of Audit Data").

Step 1: Complete the Unit Data. There are a total of nine questions. *The unit questionnaire must be filled out even if you do not have any eligible infants to enter.* Shown below are the first three questions.

The screenshot shows the "Unit Questionnaire" form. It has the VON Vermont Oxford Network logo at the top. The title is "Unit Questionnaire" and the section is "Policies, Guidelines, and Procedures:". There are three questions, each with a "Yes", "No", and "Not applicable" button.

Unit Questionnaire
Policies, Guidelines, and Procedures:

1. Our hospital has a policy or guideline that defines indications and procedures for screening for maternal substance abuse.

Yes No Not applicable

2. Our hospital has a policy or guideline for the evaluation and comprehensive treatment of infants at risk for or showing signs of withdrawal.

Yes No

3. Our hospital routinely uses a scoring system to evaluate signs and symptoms of drug withdrawal.

Yes No

At the end of this form you will be asked if you have any patients to enter. If you have no eligible patients for the time period, you are done. Enter 'No' for this question and click on save and continue. You will see a final screen.

8. Our hospital routinely transfers infants for initiation or maintenance of pharmacological treatment of neonatal abstinence syndrome.

9. Our hospital has a policy or guideline that encourages breastfeeding or the provision of expressed human milk in substance exposed infants.

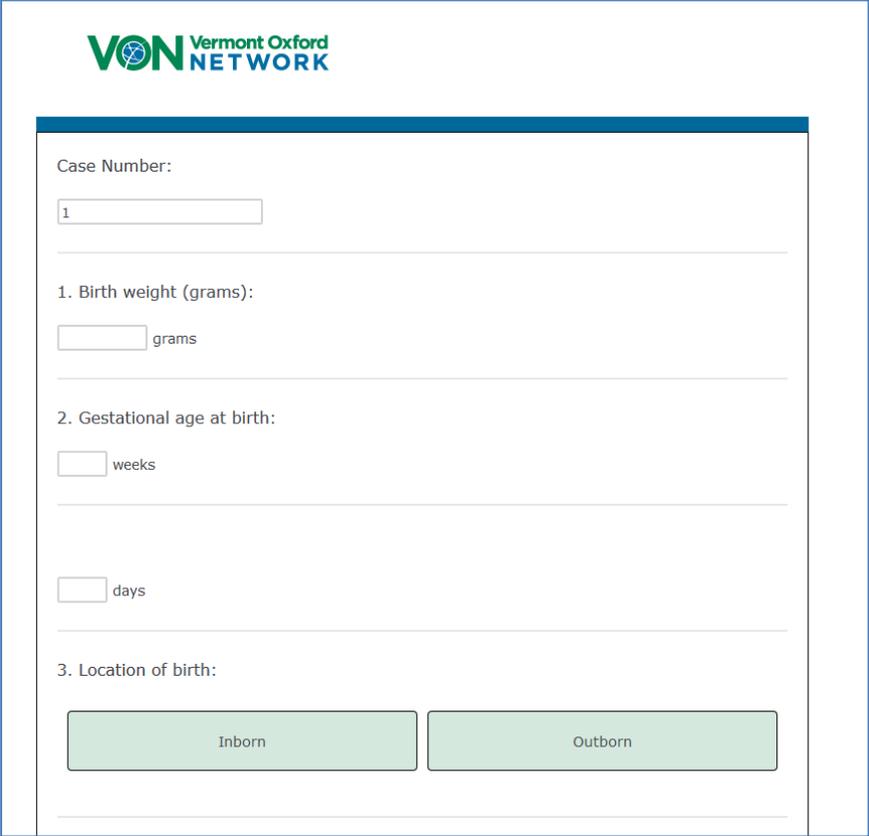
Do you have any patients to enter?

If you answer 'No' here, you will have completed the audit with no eligible patients. Please verify your unit answers, as you will not be able to edit them after clicking "Save and Continue."

Please check your answers before you "Save and Continue"

Step 2: Complete the Patient Data.

If you have eligible patients, you will answer “Yes” to this question and be brought to the first patient data entry form. There are a total of 14 questions for each patient. Shown below are the first three questions.



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Case Number:

1. Birth weight (grams):
 grams

2. Gestational age at birth:
 weeks
 days

3. Location of birth:

Be sure you answer “Yes” or “No” to each agent in question 6 shown below (and in question 10 if applicable).

6. Which pharmacologic agents were administered for the treatment of NAS? (Select all medications that apply.)

	Yes	No
Morphine	<input checked="" type="radio"/>	<input type="radio"/>
Methadone	<input type="radio"/>	<input checked="" type="radio"/>
Buprenorphine	<input type="radio"/>	<input checked="" type="radio"/>
Clonidine	<input type="radio"/>	<input checked="" type="radio"/>
Phenobarbital	<input type="radio"/>	<input checked="" type="radio"/>
Paregoric	<input type="radio"/>	<input checked="" type="radio"/>
Deodorized Diluted Tincture of Opium (DDTO)	<input type="radio"/>	<input checked="" type="radio"/>

7. What was the total duration of pharmacologic treatment for NAS?

Calculate the total number of hospital days that the infant received pharmacologic treatment for NAS. Count any day that the infant received any dose(s) of a pharmacologic agent (morphine, methadone, buprenorphine, clonidine, phenobarbital, paregoric, or DDTO) prescribed for NAS.

days

If you have more patients to enter, enter "Yes" at the end of each form. When you are done entering patients, you will enter "No".

14. What was the infant's total length of hospital stay?

Calculate the number of days the infant stayed at any hospital. The first day of admission to any hospital counts as Day 1. If the infant was transferred to another hospital, please contact that hospital regarding total hospital length of stay. Include the day of discharge as a full day.

days

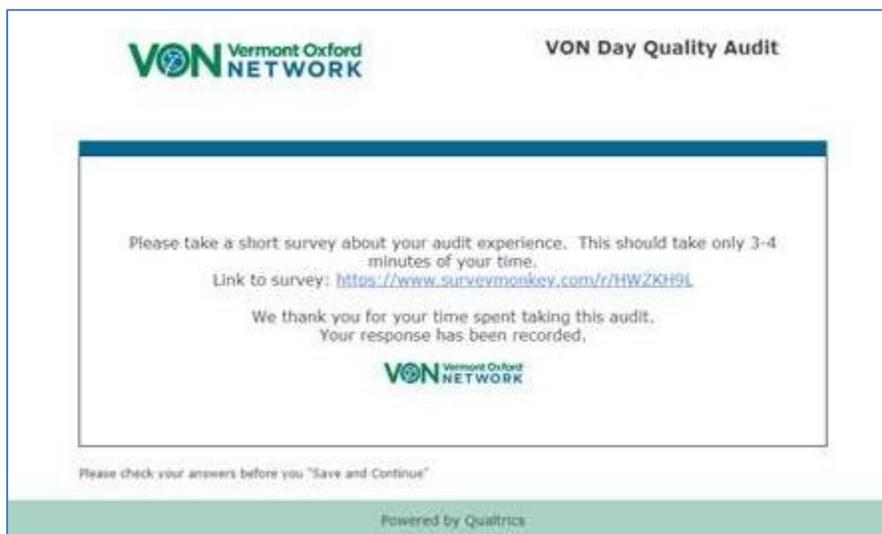
Do you have any additional patients to enter?

If you are done entering patients, answer 'No.' You will not be able to enter any more patients if you answer 'No.' Please verify your patients' answers, as you will not be able to edit them after clicking "Save and Continue."

Yes No

Save and Continue

When you have finished entering all your patients you will see this final screen:



Leaving the Audit before you are finished

You may close your browser at any time during the audit, and when you return, you will be at the same point where you left the audit and all of your information will be saved. If you are towards the bottom of a page, finish answering the questions on that page, click on 'save and continue', close your browser and when you login you will be at the top of the next page.

Viewing VON Day Audit Results

The reports should be available within a week after the audit closes. You will be notified when they are available. Anyone at your center who has Member's Area access through the VON public website (www.vtoxford.org) will be able to view the reports. See **Step by Step Instructions for Viewing Results** for detailed steps for viewing the results document.