

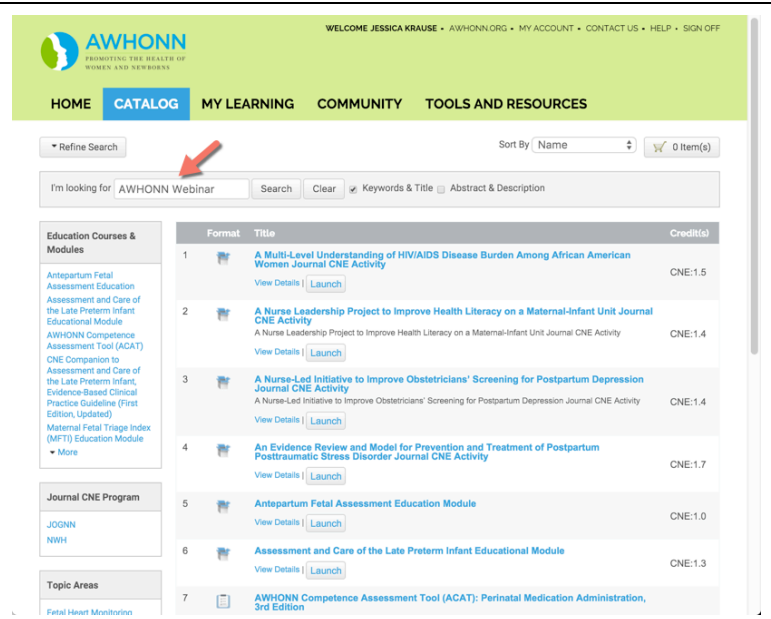
How to Use an Access Code to Purchase a Product in the Online Learning Center

(Please note that these instructions show you how to use an access code for another product, however, the steps are the same for any product that you select to purchase with an access code)

Steps to follow:	What you will see...																											
<input type="checkbox"/> From the homepage, click the CATALOG menu link.	 <p>The screenshot shows the AWHONN Online Learning Center homepage. At the top, there is a navigation bar with links: HOME, CATALOG, MY LEARNING, COMMUNITY, and TOOLS AND RESOURCES. The 'CATALOG' link is highlighted with a red arrow. Below the navigation bar, there is a large banner image of a newborn baby being held by a woman. To the right of the banner, there is a 'Welcome Jessica Krause' message and a brief description of the center. Below the banner, there is a 'SEARCH OUR CATALOG' section with a search bar and a 'Browse' button. To the right of the search bar, there is a 'How Do I...?' section with links to 'Find a course' and 'How to use access codes to purchase products'. Below the search bar, there is a 'Featured Product' section.</p>																											
<input type="checkbox"/> Click the Refine Search button.	 <p>The screenshot shows the AWHONN Online Learning Center catalog page. At the top, there is a navigation bar with links: HOME, CATALOG, MY LEARNING, COMMUNITY, and TOOLS AND RESOURCES. The 'CATALOG' link is highlighted with a red arrow. Below the navigation bar, there is a 'Refine Search' button, which is highlighted with a red arrow. To the right of the 'Refine Search' button, there is a 'Sort By' dropdown menu and a '0 Item(s)' indicator. Below the 'Refine Search' button, there is a list of products with columns for Format, Title, and Credits. The products are listed in a table format.</p> <table border="1"> <thead> <tr> <th>Format</th><th>Title</th><th>Credits</th></tr> </thead> <tbody> <tr> <td>1</td><td>A Multi-Level Understanding of HIV/AIDS Disease Burden Among African American Women Journal CNE Activity View Details Launch</td><td>CNE:1.5</td></tr> <tr> <td>2</td><td>A Nurse Leadership Project to Improve Health Literacy on a Maternal-Infant Unit Journal CNE Activity View Details Launch</td><td>CNE:1.4</td></tr> <tr> <td>3</td><td>A Nurse-Led Initiative to Improve Obstetricians' Screening for Postpartum Depression Journal CNE Activity View Details Launch</td><td>CNE:1.4</td></tr> <tr> <td>4</td><td>An Evidence Review and Model for Prevention and Treatment of Postpartum Posttraumatic Stress Disorder Journal CNE Activity View Details Launch</td><td>CNE:1.7</td></tr> <tr> <td>5</td><td>Antepartum Fetal Assessment Education Module View Details Launch</td><td>CNE:1.0</td></tr> <tr> <td>6</td><td>Assessment and Care of the Late Preterm Infant Educational Module View Details Launch</td><td>CNE:1.3</td></tr> <tr> <td>7</td><td>AWHONN Competence Assessment Tool (ACAT): Perinatal Medication Administration, 3rd Edition View Details 1 Year Subscription (\$30.00) Buy Now</td><td></td></tr> <tr> <td>8</td><td>AWHONN Webinar Library</td><td></td></tr> </tbody> </table>	Format	Title	Credits	1	A Multi-Level Understanding of HIV/AIDS Disease Burden Among African American Women Journal CNE Activity View Details Launch	CNE:1.5	2	A Nurse Leadership Project to Improve Health Literacy on a Maternal-Infant Unit Journal CNE Activity View Details Launch	CNE:1.4	3	A Nurse-Led Initiative to Improve Obstetricians' Screening for Postpartum Depression Journal CNE Activity View Details Launch	CNE:1.4	4	An Evidence Review and Model for Prevention and Treatment of Postpartum Posttraumatic Stress Disorder Journal CNE Activity View Details Launch	CNE:1.7	5	Antepartum Fetal Assessment Education Module View Details Launch	CNE:1.0	6	Assessment and Care of the Late Preterm Infant Educational Module View Details Launch	CNE:1.3	7	AWHONN Competence Assessment Tool (ACAT): Perinatal Medication Administration, 3rd Edition View Details 1 Year Subscription (\$30.00) Buy Now		8	AWHONN Webinar Library	
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- ☐ Type **AWHONN Webinar** in the **I'm Looking for** box, then click the **Search** button.

Note: Looking for another product (i.e., PPH, MFTI, etc.)? Enter the **product title** in this box and proceed with the next step.



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Refine Search Sort By Name 0 Item(s)

I'm looking for AWHONN Webinar Search Clear Keywords & Title Abstract & Description

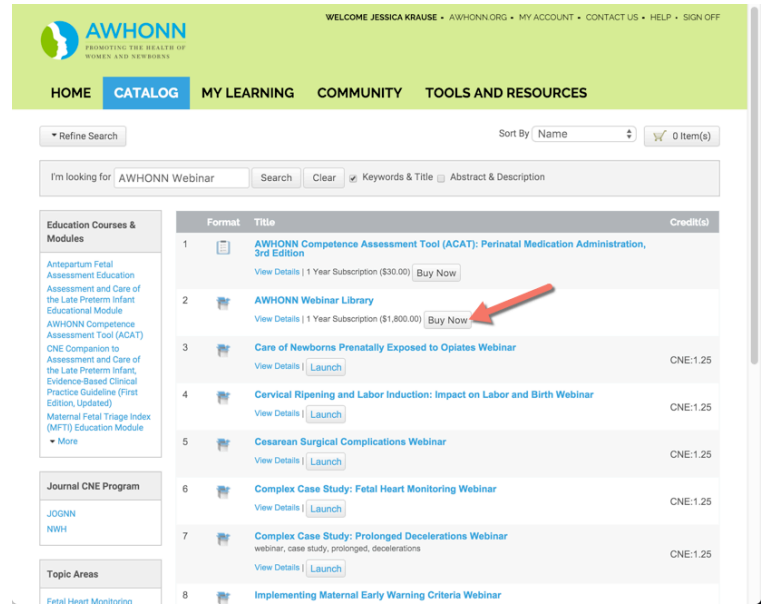
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Education Courses & Modules
Antepartum Fetal Assessment Education Assessment and Care of the Late Preterm Infant Educational Module AWHONN Competence Assessment Tool (ACAT) CNE Companion to Assessment and Care of the Late Preterm Infant, Evidence-Based Clinical Practice Guideline (First Edition, Updated) Maternal Fetal Triage Index (MFTI) Education Module
More

Journal CNE Program
JGNN
NWH

Topic Areas
Fetal Heart Monitoring

- ☐ Click the **Buy Now** button for the Product you want.



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Refine Search Sort By Name 0 Item(s)

I'm looking for AWHONN Webinar Search Clear Keywords & Title Abstract & Description

Format	Title	Credit(s)
1	AWHONN Competence Assessment Tool (ACAT): Perinatal Medication Administration, 3rd Edition View Details 1 Year Subscription (\$30.00) Buy Now	
2	AWHONN Webinar Library View Details 1 Year Subscription (\$1,800.00) Buy Now	
3	Care of Newborns Prenatally Exposed to Opiates Webinar View Details Launch	CNE:1.25
4	Cervical Ripening and Labor Induction: Impact on Labor and Birth Webinar View Details Launch	CNE:1.25
5	Cesarean Surgical Complications Webinar View Details Launch	CNE:1.25
6	Complex Case Study: Fetal Heart Monitoring Webinar View Details Launch	CNE:1.25
7	Complex Case Study: Prolonged Decelerations Webinar webinar, case study, prolonged, decelerations View Details Launch	CNE:1.25
8	Implementing Maternal Early Warning Criteria Webinar	

Education Courses & Modules
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More

Journal CNE Program
JGNN
NWH

Topic Areas
Fetal Heart Monitoring

☐ Click the **checkout** link.

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Refine Search Sort By Name 1 Item(s) \$1,800.00 View Cart

I'm looking for AWHONN Webinar Search Clear Keywords & Title Abstract & Description

Education Courses & Modules

- Antepartum Fetal Assessment Education
- Assessment and Care of the Late Preterm Infant Educational Module
- AWHONN Competence Assessment Tool (ACAT) CNE Companion to Assessment and Care of the Late Preterm Infant, Evidence-Based Clinical Practice Guideline (First Edition, Updated)
- Maternal Fetal Triage Index (MFTI) Education Module
- More

Journal CNE Program

- JGNN
- NWH

Topic Areas

Perinatal Assessment

Format	Title	Credit(s)
1	AWHONN Competence Assessment Tool (ACAT): Perinatal Medication Administration, 3rd Edition View Details 1 Year Subscription (\$1,800.00) Buy Now	
2	Item added. Would you like to continue shopping or go to checkout ? close	
3	Care of Newborns Prenatally Exposed to Opiates Webinar View Details Launch	CNE:1.25
4	Cervical Ripening and Labor Induction: Impact on Labor and Birth Webinar View Details Launch	CNE:1.25
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☐ Enter the **Access Code** you were given.

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Cart Summary

Checkout

#	Item	Unit Price
1	AWHONN Webinar Library 1 Year Subscription (\$1,800.00)	\$1,800.00 remove

Sub Total \$1,800.00

Access Code / Coupon [Apply](#)

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☐ Click the **Apply** button.

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Sub Total \$1,800.00

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Cart Summary

Checkout

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1	AWHONN Webinar Library 1 Year Subscription (\$1,800.00)	\$1,800.00 remove

Sub Total \$1,800.00

Discount \$1,800.00

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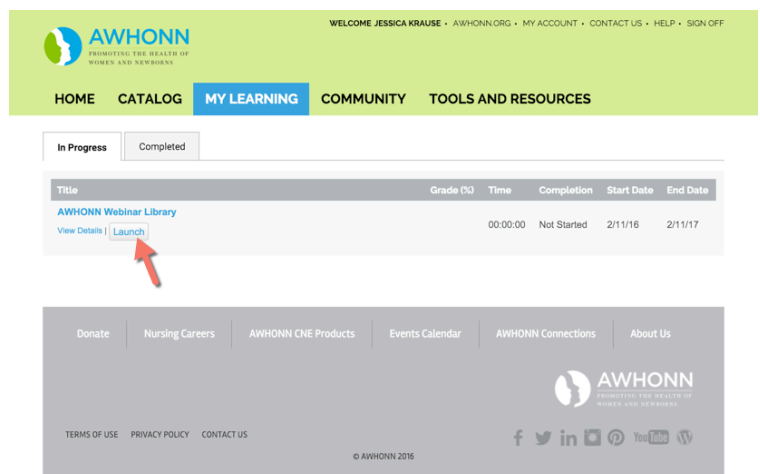
☐ Click the **Place Order** button.

The screenshot shows the AWHONN website's checkout process. At the top, the header includes the AWHONN logo, the tagline 'PROMOTING THE HEALTH OF WOMEN AND NEWBORNS', and a navigation bar with links: HOME, CATALOG, MY LEARNING, COMMUNITY, and TOOLS AND RESOURCES. Below the header, a 'Continue Shopping' link is visible. The main content area is titled 'Review' and contains the text: 'Please confirm your order information. Your order will not be submitted until you click "Place Order".' A red arrow points to the 'Place Order >' button. To the right, a summary table shows: 'You are purchasing 1 item(s)', 'AWHONN Webinar Library \$1,800.00', and 'Total \$0.00'. The footer contains links for 'Donate', 'Nursing Careers', 'AWHONN CNE Products', 'Events Calendar', 'AWHONN Connections', and 'About Us', along with 'TERMS OF USE', 'PRIVACY POLICY', and 'CONTACT US'.

☐ Click the **MY LEARNING** link.

The screenshot shows the AWHONN website's 'MY LEARNING' section. The header is identical to the previous screenshot. The main content area is titled 'Order Receipt' and contains a 'Congratulations!' message: 'Your order has been completed, and we've emailed you a copy of this receipt. The next step is to go to My Learning section and launch your learning products. Or you can shop for more learning products!'. A 'Print Receipt' link is provided. Below this, the transaction details are listed: 'Transaction #: 00366548C62EE2519323DC1' and 'February 11, 2016 9:19:17 AM CST'. A table shows the order details: 'AWHONN Webinar Library 1 Year Subscription (\$1,800.00)' for '\$1,800.00', with a 'Discount: \$1,800.00' and a 'Total: \$0.00'. Below the table, it states 'Access Codes / Coupons Redeemed code: Wlib_5942FBF896_Staff discount: \$1,800.00'. The footer is identical to the previous screenshot.

- ❑ Click the **Launch** button under the product you just purchased. This will launch the video player in another window.



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HOME CATALOG **MY LEARNING** COMMUNITY TOOLS AND RESOURCES

In Progress Completed

Title	Grade (s)	Time	Completion	Start Date	End Date
AWHONN Webinar Library		00:00:00	Not Started	2/11/16	2/11/17

View Details | **Launch**

Donate Nursing Careers AWHONN CNE Products Events Calendar AWHONN Connections About Us

TERMS OF USE PRIVACY POLICY CONTACT US

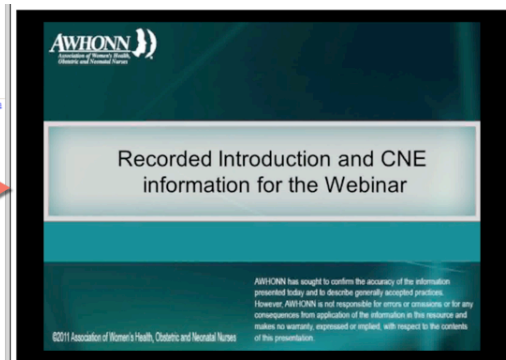
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- ❑ Click each of the **training links** on the left to view the content in the right player window.

Note: Remember you must view the product and any associated tests, as well as complete the **Participant Feedback form** to receive a CNE Certificate of Completion.

- ❑ Close the player window or tab when you are done.

[Making the Case to Adopt AWHONN's Staffing Guidelines Multimedia](#)
[Participant Feedback: Making the Case to Adopt AWHONN's Staffing Guidelines](#)
[PowerPoint: Making the Case to Adopt AWHONN's Staffing Guidelines](#)
[References: Making the Case to Adopt AWHONN's Staffing Guidelines](#)
[Previous Menu](#) [Refresh](#)



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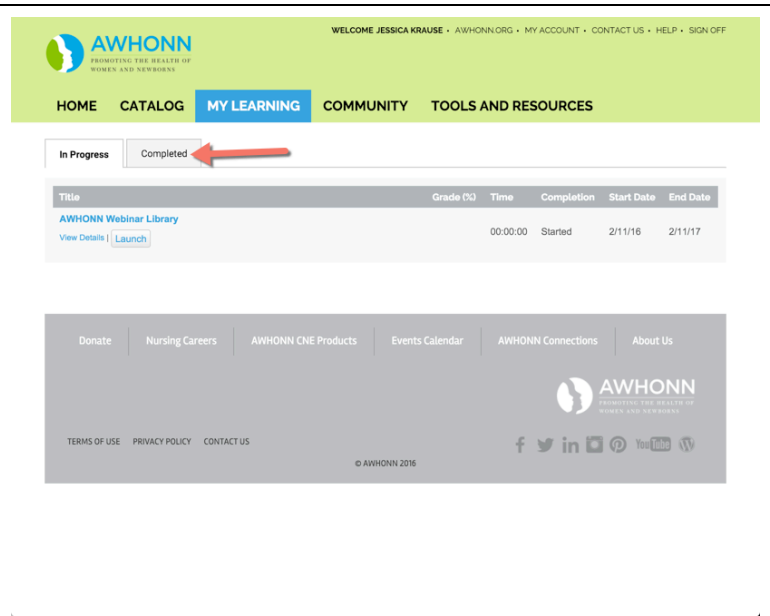
Recorded Introduction and CNE
information for the Webinar

AWHONN has sought to confirm the accuracy of the information presented today and to describe generally accepted practices. However, AWHONN is not responsible for errors or omissions, or for any consequences from application of the information in this resource and makes no warranty, expressed or implied, with respect to the contents of this presentation.

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☐ Once you have completed the viewing requirements, you are done.

☐ Click the **Completed** tab on the **MY LEARNING** page.

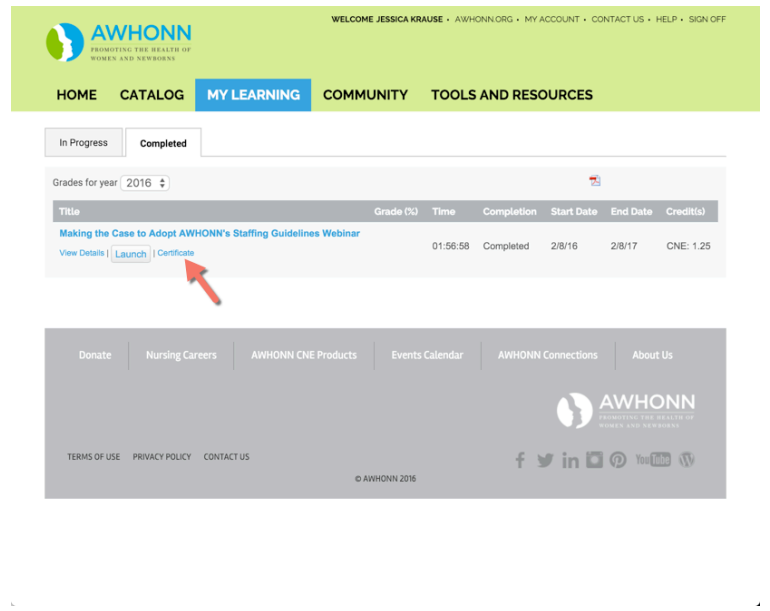


The screenshot shows the AWHONN website's "MY LEARNING" section. The "Completed" tab is selected, indicated by a red arrow. Below the tabs is a table with the following data:

Title	Grade (%)	Time	Completion	Start Date	End Date
AWHONN Webinar Library		00:00:00	Started	2/11/16	2/11/17

Below the table are links for "View Details" and "Launch". At the bottom of the page, there is a footer with links for "Donate", "Nursing Careers", "AWHONN CNE Products", "Events Calendar", "AWHONN Connections", and "About Us". The AWHONN logo and social media icons are also present.

☐ Click the **Certificate** link to view, save and/or print your CNE certificate for the course.



The screenshot shows the AWHONN website's "MY LEARNING" section. The "Completed" tab is selected. A dropdown menu for "Grades for year" is set to "2016". Below this is a table with the following data:

Title	Grade (%)	Time	Completion	Start Date	End Date	Credit(s)
Making the Case to Adopt AWHONN's Staffing Guidelines Webinar		01:56:58	Completed	2/8/16	2/8/17	CNE: 1.25

Below the table are links for "View Details", "Launch", and "Certificate". A red arrow points to the "Certificate" link. At the bottom of the page, there is a footer with links for "Donate", "Nursing Careers", "AWHONN CNE Products", "Events Calendar", "AWHONN Connections", and "About Us". The AWHONN logo and social media icons are also present.